



“To provide every child with a classical and academically rigorous education while instilling a commitment to civic virtue and moral character”

Regular Meeting of the Board of Directors
Savannah Classical Academy, Inc.
May 9, 2023

A regular meeting of the Board of Directors of Savannah Classical Academy, Inc., was held at 4:30 pm, Tuesday, May 9, 2023, at Savannah Classical Academy, 705 East Anderson Street, on notice duly given.

The board directors present were:

Scott McGhie
Terri O'Neil
Paul Sidney
Jennifer Davenport
Lenorris Williams
Rick Roney
Barry Lollis, School Director

Absent, with notice:

Ryan Dew

It was determined there was a quorum as required by the bylaws for transaction of business.

Mr. McGhie, Chair, called the meeting to order at 4:34 pm.

Mr. McGhie called for a motion to amend the Agenda, adding an item, Update on SCCPSS Board Member Meetings, under Old Business and to approve the Minutes from the March 21, 2023, Regular Meeting of the Board of Directors as presented. Mr. Roney moved to approve the motion. Ms. O'Neil seconded. Approved unanimously.

Mr. Lollis presented the CEO's Report, highlights of which included:

- An academic update including the conclusion of State and Advanced Placement Assessments at the end of the week, the distribution of End of Year Report Cards on June 2nd, and the current embargo on GMAS results.
- A summer school update including the schedule and instruction through Varsity Tutors with SCA Teacher facilitators. Mr. McGhie asked about the cost comparisons of this instructional

arrangement versus past summer school structures. Mr. Lollis stated the costs were comparable but would provide more detailed cost information.

- An operations update including the distribution and discussion of the FY23 Midterm Budget Draft; a follow up on alternative models, incentives, and benefits for certified staff retirement accounts with proposed vendors and identified qualifying staff; the FY24 target enrollment and current projection; the notice of the \$100,000 Facilitate Capital Grant vetoed with allocations now expected at \$82,000; the notice of the credentialing of Georgia LEADS on June 1st which will be the new platform for Teacher evaluations, requiring two Board members to be credentialed as well; and the distribution of promotional materials presented to new families.
- A security update including the allocation of \$50,000 through the State Security Grant to be used for facility upgrades, a scheduled site review from the Georgia Emergency Management Agency to provide security recommendations, a plan for staff training, and the discussion of security personnel options.
- An overview of past and upcoming events including activities from Teacher Appreciation Week from the first week in May, the Upper School Awards on May 16th, the Lower School Awards on May 18th, Field Day and the Ten-Year Celebration on May 24th, and Graduation on May 25th.
- An action item request to review an updated personnel list.
- A Strategic Plan update including the notice of distribution of the current document and an update to follow at the next Regular Meeting of the Board of Directors.

Ms. O’Neil presented the SCA Foundation report, highlighting the mission to build awareness, advocates, and resources, noting new collaborations through a reading and literacy project aimed to develop a unified way to make literacy a County wide project with SCA included in developing data reports and statistical analysis. Mr. Roney distributed *Right to Read* information noting its part in the collaboration, partnership, and community support of the project. Ms. O’Neil concluded by providing an update on the tax exemption status and reminding Board members of donor list opportunities.

Mr. McGhie distributed the Financial Report through March on behalf of the Finance Committee for review and discussion, noting the implementation of discussed adjustments. Highlights of the report include receipt of more revenue than previously expected, tracking ahead of budget, a projected surplus for the last three months, and financials looking generally favorable through fiscal yearend. Mr. McGhie reviewed the goal of moving toward a seasonalized budget. Mr. McGhie recalled the actions from the March meeting and distributed reports reflecting the designation of the \$1.5 million in reserve funds and the purchase of the six certificates of deposits from Schwab. Ms. O’Neil asked about the cost of the SCA Spring Musical and similar productions. Mr. Lollis provided an estimate but stated that he would prepare additional detail. Mr. McGhie suggested consideration of a separate line item on future financial reports as it could present as a fundraising opportunity. Mr. McGhie concluded by reminding Board members that the Budget will need to be voted on and approved at the June meeting, stating that he would distribute the reports in advance to allow time to review and provide feedback prior to the meeting, and proposing possible changes to consider.

There was nothing to present on behalf of the Policy & Procedures Committee at this time.

Mr. Sidney stated that there was nothing to present on behalf of the Academic Committee at this time; however, an end of year report to present at the next meeting.

Mr. Roney introduced the Update on SCCPSS Board Member Meetings item under Old Business by reviewing the initiative and goal, to build collegial relationships in line with the strategic plan of the Governing Board. All Board members then joined the discussion sharing challenges, feedback, successful contacts, and strategies moving forward.

*****All reports discussed in the minutes are kept on file and are available for review. *****

Mr. McGhie presented the first item under New Business, Committee Assignments through June 2024, by reviewing the proposed assignments and tasking each to develop goals, driven by the Strategic Plan, to present at the August Regular Meeting of the Board of Directors.

Mr. McGhie presented the second item under New Business, FY2024 Board Calendar, stating a need to develop a calendar of meeting dates and times for approval and the next Regular Meeting of the Board of Directors. Mr. McGhie asked for feedback on a preferred schedule and time. Discussion ensued and the consensus was to hold regular meetings on the second Tuesday of each month at 4:30pm. Mr. McGhie agreed to compare that day and time with the 2023-2024 school calendar. Mr. McGhie asked for feedback on a preferred day and time for the June meeting. Discussion ensued and the consensus was to hold the June Regular Meeting of the Board of Directors on Monday the 19th at 2:00pm.

Mr. McGhie introduced the last item under New Business, Revised FY2024 Personnel List, by distributing the revised list for review and discussion, noting that the list presented would amend the Personnel List approved previously. Mr. McGhie called for a motion to accept the position slate as presented. Mr. Williams moved to approve the motion. Mr. Sidney seconded. Approved unanimously.

Ms. O'Neil moved to enter Executive Session at 6:11 pm to discuss legal matters, personnel matters, and student matters. Mrs. Davenport seconded. Approved unanimously.

Ms. O'Neil moved to leave closed session and resume open session at 6:31 pm; Mrs. Davenport seconded. Approved unanimously.

There was no Public Comment.

The Regular Meeting of the Board of Directors of Savannah Classical Academy adjourned at 6:31 pm.

The next regular meeting is scheduled for 2:00 pm on June 19, 2023.

Respectfully submitted,

(signed copy on file)

Christina Orlandi under supervision of Ryan Dew, Secretary