



“To provide every child with a classical and academically rigorous education while instilling a commitment to civic virtue and moral character”

***Regular Meeting of the Board of Directors
Savannah Classical Academy, Inc.
January 16, 2020***

A regular meeting of the Board of Directors of Savannah Classical Academy, Inc. was held at 5:30 pm, Thursday, January 16, 2020, at Savannah Classical Academy, 705 East Anderson Street, on notice duly given.

The board directors present were:

Scott McGhie
Ryan Dew
Falen Cox
Paul Sidney
Terri O'Neil
Elizabeth Berenguer (telephonically)
Barry Lollis, School Director

Absent with notice:

Coren Ross

It was determined there was a quorum as required by the bylaws for transaction of business.

Mr. McGhie, chair, called the meeting to order at 5:46 pm.

Mr. McGhie motioned for approval of the Consent Agenda (with a correction to item A. ii. Approval of meeting minutes, with the meeting date of the minutes revised from October 10, 2019 to December 12, 2019 on the Agenda for the January 16, 2020 meeting) and the Minutes from the December 12, 2019 Regular Board Meeting. Ms. Cox moved to approve the motion with the proposed correction. Mr. Dew seconded. Approved unanimously.

Mr. Lollis presented the Director's Report, highlights of which included:

- Announcement of upcoming events (Field Day, Prom, Graduation, Senior Trip, Senior Week) and an update on recent events (Early Report Card Pick Up Night and the Donor Appreciation Ceremony)
- Lottery status and current enrollment update.
- Review of vendor contracts:
 - Janitorial services - Mr. Lollis distributed a proposal from a prospective cleaning company. Service and pricing options were discussed. Public Relations
 - The current public relations services contract expires at the end of January. Renewal costs, future needs, measurements, reach, and campaign effectiveness were discussed. An

- extension of thirty days on the current contract with Lesley Francis Public Relations was authorized until a new contract is presented for Board approval.
- HVAC - Current contract expires on May 12, 2020. Service proposals from multiple vendors will be solicited Board review and approval in May.
 - An update on the kitchen renovation was provided by Mr. Lollis, who indicated the facility is on track to be operational for the next school year. A \$90,000 GA DOE Culinary Arts Capitol Equipment Grant was awarded for the project.
 - Anticipated 2021 staffing needs were discussed.
 - Updates on School Safety, Facility, and outstanding grants.
 - Academic update: Mr. Sidney distributed the January Academic Accountability Report. Takeaways, recommendations, and action steps were presented by Mr. Sidney and Mr. Lollis. Ms. Cox suggested a mentor program to help with support in academic areas. Mr. Lollis noted that Spartan Hour, in upper school, could be used as the platform to integrate a mentoring program.
 - Updates on Athletics and State Assessments.

Mr. McGhie recommended a thirty-day notice of termination be given to the current janitorial services vendor, awarding the contract to the vendor, Jan Pro, recommended by the Director, beginning March 1, 2020. Mr. Dew moved to approve Mr. McGhie's recommendation. Ms. Cox seconded. Approved unanimously.

Mr. McGhie distributed a proposed Revised Budget which included changes to, among other things, advertising and marketing expenses, legal fees, janitorial services, and District allocations. Mr. McGhie inquired on current substitute needs as an additional potential variance. Ms. Cox moved to adopt the Revised Budget as presented and recommended by the Finance Committee. Mr. Dew seconded. Approved unanimously.

Ms. Cox moved to enter closed session pursuant to O.C.G.A. 50-14-3(b) at 7:06 pm to discuss legal and personnel matters. Ms. O'Neil seconded. Approved unanimously.

Ms. Cox moved to leave closed session and resume open session at approximately 7:29 pm; Mr. Dew seconded. Approved unanimously.

There was no Unfinished Business before the Board to discuss.

Under New Business, it was noted the janitorial services and public relations contracts were discussed as part of the Director's Report. Mr Lollis presented the plans for three Kindergarten homeroom classes with 25 students per section for the upcoming 2020-2021 school year. An update on the Lottery was provided by Mr. Lollis, noting that the application deadline is January 30, 2020. Mr. McGhie requested data on slot offerings per grade and slots accepted to be included in the Lottery update at the next regular board meeting. Mr. Lollis agreed.

The Regular Meeting of the Board of Directors of Savannah Classical Academy adjourned at 7:38 pm. A regular meeting is scheduled for February 13, 2020 at 5:30 pm at Savannah Classical Academy, 704 East Anderson Street.

Respectfully submitted,

(signed copy on file)

Christina Orlandi under supervision of Ryan Dew, Secretary