



“To provide every child a classical and academically rigorous education while instilling a commitment to civic virtue and moral character”

***Regular Meeting of the Board of Directors  
Savannah Classical Academy, Inc.  
September 13, 2018***

A regular meeting of the Board of Directors of Savannah Classical Academy, Inc. was held at 5:32 pm, Thursday, September 13, 2018, at Savannah Classical Academy, 705 East Anderson Street, on notice duly given.

The board directors present were:

Falen Cox (telephonically)  
Ryan Dew  
Scott McGhie  
Roger Moss  
Terri O’Neil  
Paul Sidney  
Barry Lollis, Interim School Director

Absent with notice:

Coren Ross

It was determined there was a quorum as required by the bylaws for transaction of business.

Mr. McGhie, chair, called the meeting to order at 5:32 pm.

Mr. Dew moved to accept the consent Agenda and Minutes from the August 9, 2018 Regular Meeting of the Board. Mr. Moss seconded; all Board members present agreed.

Mr. Lollis presented his Director's Report, the highlights of which included:

- SCA has recently hosted many guests. The purposes of their visits included observing academic successes, extending a show of support through grant assistance opportunities, establishing dual-enrollment relationships, and discussing mentoring opportunities through athletics.
- An update from the Georgia Charter Schools' Association Savannah Meeting, which Mr. McGhie, Mr. Moss, and Mr. Lollis had attended
- Mr. Lollis will present at the GA DOE's 2018 Georgia Education Leadership Institute
- Completion of MAP and iReady assessments
- Budget adjustments proposed from the SCCPSS BOE presentation
- Upcoming benefits open enrollment

- Current open positions – Mr. McGhie asked about generating more interest through additional posting sites
- Charter Renewal feedback
- Discipline and enrollment numbers
- FTE count to be conducted October 2<sup>nd</sup>
- Presentation of the GA State DOE Earnings & FY 2019 Initial Revenue Report.

Mr. McGhie provided an update on behalf of the Director's Search Committee. A meeting will be held on September 20<sup>th</sup> to finalize the job description and approve to post. Mr. McGhie stated the Committee's goal is to identify three to four candidates for recommendation to the Board.

On behalf of the Academic Accountability Committee, Mr. Sidney identified engagement as a current focus. He noted feedback has been great with observations of a pleasant, welcoming, calm, peaceful environment where students are engaged.

Mrs. Ross was not present to report Development Committee updates.

Mr. Moss reported on behalf of the Community Relations Committee, stating an intent to work on internal communications to Faculty and Staff. Ms. Cox asked whether another Parent Forum could be held before the end of the first semester. All Board members agreed that it would be beneficial. Ms. O'Neil reminded the Board that the SCA Orchestra and Stings students will be performing at Picnic in the Park on October 7<sup>th</sup>. She proposed working with Mr. Lollis and Mr. Moss to set up a strategy for PR around such events involving SCA.

Mr. McGhie presented the Finance Committee's report and distributed financial reports, including a reformatted, amended budget. Mr. Lollis submitted recommendations based upon SCA's current needs, specifically new copy machines and an additional special education paraprofessional to meet increasing hour requirements. Various options and their associated costs were discussed. Mr. McGhie confirmed the local district is currently undertaking an RFP with regard to copiers and that renewing the contract with Ricoh would be a viable option at this time.

Ms. O'Neil moved to approve three recommendations of the Finance Committee: to amend the FY 2019 Budget to incorporate the SCCPS's amended funding calculation; to hire a special education paraprofessional; and to authorize the Interim Director to enter into a contract for copier maintenance, as required. Mr. Moss seconded. Approved unanimously.

Mr. McGhie continued his Finance Committee report, noting the annual Audit Report is due by October 31<sup>st</sup> and will be presented at the November Regular Board meeting. Mr. McGhie then distributed a Health Insurance Cost report for discussion. Mr. McGhie presented various options discussed with the school's insurance broker. The Board discussed the options and merits of each option.

Mr. Dew had nothing to report on behalf of the Governance Committee.

Mr. Lollis outlined the needs for the Charter Renewal re-submission as Unfinished Business. He explained SCA has thirty days to respond to feedback for a final submission. The Board discussed each item and provided recommendations for each.

As New Business, gym renovation proposals were presented by Mr. Lollis and Coach Parker. Coach Parker distributed quotes and other information from a prospective vendor. Mr. McGhie noted there is a pending grant which may cover part of the project's expense. Mr. Lollis recommended the Board move forward with approval of a commitment to the vendor, pending items that need further review. Ms. O'Neil and Mr. Moss

emphasized the importance of considering sound reinforcement as part of this project and agreed to reach out to appropriate vendors for guidance.

Mr. Moss moved to accept bid CB18-049 REVISION #3 from Southeastern Surface & Equipment for gym renovations in the amount of \$199,528.00, less taxes inapplicable to a non-profit entity, pending electrical, engineering, and audio-visual needs analysis. Mr. Dew seconded. Approved unanimously.

Continuing New Business, Mr. McGhie proposed to move the scheduled October Meeting of the Board to October 18, 2018, to accommodate Board member schedules. Mr. Dew moved to reschedule the next Regular Meeting of the Board, currently scheduled on October 11<sup>th</sup>, to October 18<sup>th</sup> at the usual time and location. Mr. Moss seconded; all Board members present agreed. Mr. Lollis then requested approval to submit a letter of intent for a 21<sup>st</sup> Century Learning Community Grant to be used for afterschool enrichment, enhancement, and support for student tutoring and activities. The Board agreed and granted approval to submit the letter of intent

Mr. Dew moved to enter closed session at 7:38 p.m. to discuss a personnel matter and legal matters; Mr. Moss seconded. Approved unanimously.

Mr. Moss moved to leave closed session and resume open session at 8:26 p.m.; Ms. O'Neil seconded. Approved unanimously.

Mr. Moss moved to accept the recommendation made in closed session for the increase in step compensation for an employee. Mr. Sidney seconded. Approved unanimously.

Mr. Sidney moved to increase the current flat-rate employer contribution toward employee health insurance premiums by 12% not to exceed the total amount budgeted in the FY 2019 Budget for such expenses. Mr. Moss seconded. Approved unanimously.

Mr. Moss moved to adjourn the meeting at 8:29 p.m.; Mr. Sidney seconded. Approved unanimously. A regular meeting is scheduled for October 18, 2018 at 5:30 pm at Savannah Classical Academy, 704 East Anderson Street.

Respectfully submitted,

(signed copy on file)

Christina Orlandi under supervision of Ryan Dew, Secretary